



# THE LONDON KNOWLEDGE TRANSFER AWARDS 2008

## The Knowledge Transfer Champion Award

The Knowledge Transfer Champion Award is to acknowledge a successful individual working in the business development or KT department of an HEI, FE or other research organisation who has demonstrated outstanding achievements and business acumen in their field. The category offers the opportunity for individuals of all levels to highlight their skills and abilities as a facilitator of Knowledge Transfer to the business community. The three finalists will be selected by a public vote on the awards' website and then interviewed by a judging panel to select the winner.

To qualify for the Knowledge Transfer Champion category, applicants must be able to demonstrate the following criteria:

- The nominee must work in the business development or KT department.
- The post should be within an HEI, FE or other research organisation.
- The organisation/individual completing this Entry Form must be located within the London Development Agency boundaries.
- The entry form may be completed by the individual or on their behalf.

### The Knowledge Transfer Champion Award is sponsored by the Institute of Knowledge Transfer and the New Engineering Foundation

The Institute of Knowledge Transfer (IKT) is an independent professional membership body open to those who work in the broad and emerging profession of knowledge transfer. IKT sets out to support individuals involved in knowledge transfer, regardless of whether they work in the public, private or intermediary sectors or which role they play in supporting the innovation process. It aims to provide a framework to help members develop their careers and maximise their contribution of knowledge to industrial, regional and social development.

The New Engineering Foundation (NEF) was established in 2004 as a grant awarding charity that supports the development of Vocational Education in STEM through providing policy advice and advocacy, undertaking and commissioning research studies and impact analyses, and developing and delivering educational programmes and resources. Following extensive research in Knowledge Transfer, NEF created the successful Enterprise and Knowledge Transfer Scheme for London Colleges that has seen participation in a range of disciplines and sectors. More recently, through research and government consultation, NEF was instrumental in driving the Knowledge Transfer (KT) in FE agenda and the development of FE Specialisation and Innovation Fund.



### Terms and conditions of entry

- An organisation or individual may enter only two categories. Each entry must be treated separately with copies of supporting material enclosed with each.
- If selected as a finalist, you may be nominated for the Knowledge Transfer Collaboration of 2008 Overall Award, a closed category for those deemed by the judges to be the best in London. There is no specific entry form for this category.
- The decision of the judges is final.
- Entries and accompanying material will not be returned.
- Completed entry forms must be signed by the organisation's representative responsible for submitting the entry.
- The judges will not enter into any correspondence outside the formal judging process.
- The closing date for entries is 31 October 2008. No entries will be accepted after this date.
- Receipt of your entry will be acknowledged.
- Information received will be treated in the strictest confidence.
- Finalists will be notified by 17 November 2008 and arrangements made for a judges visit during the period 17-25 November 2008.
- As a finalist you will receive 2 complimentary tickets to the Awards Ceremony.
- The winner of this category will be announced at the Awards Ceremony on Friday 5 December 2008.
- If you have any questions concerning the awards in general, this category or attendance at the Awards Ceremony, please phone the Awards Line on 020 7580 8834 or visit [www.londonktawards.co.uk](http://www.londonktawards.co.uk)



# THE LONDON KNOWLEDGE TRANSFER AWARDS 2008

Your name \_\_\_\_\_

Your job title \_\_\_\_\_

Telephone number \_\_\_\_\_

Your email address \_\_\_\_\_

Company/Organisation Name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_

Fax number \_\_\_\_\_

**Have you fully met the criteria for entering this category?** Yes/No

**Please answer each of the following questions in no more than 200 words:**

- Identify the role of the applicant/nominee.
- Explain the nature and scope of the work undertaken.
- Detail the relevant skills of the nominee that would justify winning this category.
- Identify two successful projects managed by the nominee and provide evidence of their success.
- Demonstrate how knowledge transfer has benefited from the nominee's influence

Signed \_\_\_\_\_

Date \_\_\_\_\_

Position \_\_\_\_\_

Please submit your answers on A4 sheets, using just one side, and staple it to this form – maximum of 200 words per question (entries that exceed this criteria will not be considered). You may include supporting items with your entry (e.g. testimonials, brochures, press cuttings, business plans, etc) but please ensure that they are relevant to your category.

Alternatively, you can download an entry form from the Awards website at [www.londonktawards.co.uk](http://www.londonktawards.co.uk), however, any supporting material will still be required to be sent to the address below.

Closing date for entries is **31 October 2008**.

***If you have any questions regarding this entry form, please call the Awards Helpline on 020 7580 8834.***

Once completed, return this entry form together with any supporting material to:

**Emma Shelley**  
London Development Agency  
Palestra  
197 Blackfriars Road  
London  
SE1 8AA

Please ensure that you have read the terms and conditions of entry.

The London Development Agency may contact you after the Awards to advise you of support and services available. Please tick this box if you wish to receive details from us:

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sponsored by  
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the New Engineering Foundation**

